

Toshiba STRATA CIX DKT User Manual

Strata cix and ctx ipt/dkt telephone

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1 Dkt3000-Series Telephones

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See also: Administrator's Manual



Digital Solutions Division

SASHBEIX and CTX IPT/DKT Telephone User Guide

August 2005





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(72 pages)

Telephone Toshiba Strata CTX28 Programming Manual

(592 pages)

Telephone Toshiba STRATA CIX User Manual

lpt/dkt telephone (179 pages)

Telephone Toshiba CTX IPT/DKT User Manual

Strata cix and ctx ipt/dkt telephone (171 pages)

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Voicemail Toshiba CIX40 Quick Start Manual

Toshiba answering machine user manual (2 pages)

IP Phone Toshiba Strata CIX100 Specifications

Toshiba ip business telephone specifications (2 pages)

Summary of Contents for Toshiba STRATA CIX DKT

Page 1 Digital Solutions Division Strata CIX and CTX IPT/DKT Telephone User Guide August 2005

<u>Page 2</u> CIX-UG-DKIPT-VC Version C.1, August 2005 CAUTION! Do not use cleansers that contain benzene, paint thinner, alcohol or other solvents on the telephone's rubber feet. The color of the rubber may transfer to the desk or mounting surface. © Copyright 2005 Toshiba America Information Systems, Inc.

Page 3 TOSHIBA AMERICA INFORMATION SYSTEMS, INC. ("TAIS") Digital Solutions Division

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DKT2000-series Telephones ...10 Fixed Buttons...11 Flexible Buttons...12 Liquid Crystal Display...12 Chapter 2 – The Basics Important - Read First...13 What's My Line? ...13 Which Outgoing/Incoming Call Features Do I Have? ...14 Making a Call...15 Strata CIX and CTX IPT/DKT Telephone 08/05...

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<u>Page 11</u> Introduction The Strata CIX Release 3.1 software brings previous versions of the Strata CTX100 and CTX670 up to CIX functions. This user guide describes how to use the Toshiba Strata series telephone products with Strata CIX670, CIX200, CIX100, CIX100-S, and CTX28 telephone systems: •...

Page 12: Introduction Organization

• Appendix B – Button Labels lists the feature button designations of the 3000- series digital telephone models. • Appendix C – FeatureFlex Interactions shows how the FeatureFlex features interact with other FeatureFlex and some CIX features. viii Strata CIX and CTX IPT/DKT Telephone 08/05...

Page 13: How To Use This Guide

10-2, 10-3, and 10-4. A station is considered busy when all Extension extensions are being used. Number The naming convention for DKT assignments within Toshiba is Note Directory Numbers. For clarity and ease of understanding, the terms Extension Number and Phantom Extension Number will be used in this document in lieu of PDN and PhDN.

Page 14: Related Documents/Media

Publication Information on the back of the document's title page. Refer to the following for more information: • Strata DKT3001/2001 Digital Single Line Telephone User Guide • Strata DKT/IPT Telephone Quick Reference Guide • My Phone Manager User Guide •...

Page 15: Chapter 1 - The Grand Tour

The 2000-series IP telephones offer all the same features as the 3000-series digital telephones, except the IPT2010-SD does not support Speaker Off-hook Call Announce (OCA). All the Toshiba IPT2000-series telephones have speakerphones that enable you to place and receive calls without lifting the handset.

<u>Page 16</u> The Grand Tour IPT2000-series Telephones Toshiba LCD telephones provide easy access to frequently-used features. Prompts guide you through specific tasks. They also provide Outside Line Identification, User Name/Number, Call Duration, Date/Time of Day displays, and the ability to display names and telephone numbers of outside, incoming callers.

Page 17: Fixed Buttons

• Voice Mail Call Monitor lets you listen to a caller while the caller records a message in your voice mailbox. Table 16 on page 127 Note One Touch Buttons. Strata CIX and CTX IPT/DKT Telephone Chapter 2 – The Speed Dial (lightning buttons) Volume Control...

Page 18: Liquid Crystal Display

Call Forward (CF) display to the User Name advances you through information. CF-ALL 202-203+ AUG 08 MON 03:56 Mode Page Scroll DKT & IPT1020-SD Telephone LCD equate to the "Using Your LCD" on page 31 Strata CIX and CTX IPT/DKT Telephone Feature 7499 for more 08/05...

Page 19: Softipt

PCs with the Microsoft software (OS). The Windows XP version of the SoftIPT GUI is shown below. The Toshiba SoftIPT integrates the power of a PC with all of the features available on a IPT2010-SD and DKT3000-series telephone, except background music. The main difference is that you use a mouse or stylus to select buttons.

Page 20: Softipt Icons

You can also install the SoftIPT on a laptop, tablet or desktop PC and a Pocket PC at the same time, but each should have a unique station ID and license. The SoftIPT works with Toshiba Pocket PC with Windows Pocket PC 2003 OS...

Page 21: Dkt3000-Series Telephones

• DKT3014-SDL and 16 Soft Key buttons. All of the DKT3000-series Toshiba speakerphones enable you to place and receive calls without lifting the handset. Toshiba LCD telephones provide easy access to frequently-used features. Prompts guide you through specific tasks. They also provide Outside Line Identification, User Name/Number, Call Duration, Date/Time of Day displays, and the ability to display names and telephone numbers of outside, incoming callers.

<u>Page 22</u> The Grand Tour DKT3000-series Telephones Handset Dial Pad DKT3007-SD Telephone Fixed Buttons Strata CIX and CTX IPT/DKT Telephone LCD Display LCD Control Buttons/ Soft Keys Flexible Buttons 7156 08/05...

Page 23 Handset Dial Pad 6746 DKT3020-SD Telephone Strata CIX and CTX IPT/DKT Telephone Mode Page Scroll Feature Spdial Redial Spkr Cnf/Trn Hold Fixed Buttons Microphone Location 08/05 The Grand Tour DKT3000-series Telephones LCD Display LCD Control Buttons/ Soft Keys Flexible Buttons...

Page 24: Dkt2000-Series Telephones

• DKT2020-SD 20-button with LCD (shown below) • DKT2020-FDSP 20-button with LCD and External Microphone jack • DKT2001 (See the Strata CTX DKT3001/2001 Digital Single Line Telephone User Guide). An illustration of the DKT2020-SD is shown on the next page.

Page 25: Fixed Buttons

Red/Green LED Indicators Dial Pad 5972 DKT2020-SD Telephone Fixed Buttons The fixed buttons on your telephone enable you to perform standard functions quickly and easily. These buttons are described in Strata CIX and CTX IPT/DKT Telephone Fixed Buttons Microphone Location Chapter 2 -...

Page 26: Flexible Buttons

DKT2000-series Telephones Flexible Buttons All Flexible Buttons must be programmed for your telephone in system programming and vary for individual telephones. If a button does not appear on your display or telephone keystrip label, see your System Administrator for button assignments.

Page 27: Chapter 2 - The Basics

Be sure to check with your System Administrator and make sure you know which features are enabled on your system. Use the check boxes mark which features you have. LEDs on your telephone flash at different speeds depending on the function Note performed. Flash rates can be found under 118.

Page 28: Which Outgoing/Incoming Call Features Do I Have

Voice First Signaling: Internal incoming call – your telephone does not ring; instead you hear a long tone, then the caller's voice. Talk in the direction of your telephone, or answer the call as you normally would by lifting the handset or Spkr...

Page 29: Making A Call

Making a Call There are three ways to originate a call from your IP/digital telephone: Hot Dialing 1. To make a call using Hot Dialing, dial the number. When you start to dial, the extension button, Spkr and Mic LEDs light. Digits display as they are dialed.

Page 30: Answering A Call

The extension LED flashes green (incoming call). The Microphone LED lights steady red (microphone is active). The Speaker LED flashes red. 1. Do not lift the handset; speak toward the telephone in a normal voice. Spkr 2. Press or take the handset off-hook before transferring the call or placing it on hold.

Page 31: Message Waiting

An extension can receive up to four simultaneous Message Waiting indications and LCD messages. One message is reserved for the Message Center. Your telephone can be programmed to have up to four additional (flexible) Message Waiting buttons/LEDs. Check with your System Administrator to see if these buttons have been programmed on your telephone.

Page 32: Turning On/Off Mw Led On Another Extension

1. Dial an internal extension. You hear busy tone or there's no answer. 2. Press telephone, the Msg LED lights steady red and the LCD shows the station number where you set a Message Waiting light. Example: "MW SET TO 3620."...

Page 33: Call Transfer

• If you get voice mail, you can leave a message or hang up and let the transferred caller leave a message. • If you hear a long single tone, then announce the call over the called telephone's speaker. 3. Transfer with Camp On: If the station to which you want to transfer the call is busy, you may hang up and the transferred trunk or station will be camped on to the busy destination.

<u>Page 34</u> 2. Dial the extension where you wish to transfer the call. The call rings the destination station and your telephone returns to the idle state. If your telephone does not go idle, the destination may be located in a remote node, so you need to hang up to return to idle state.

Page 35: Conference Calls

The actual number of conference parties with acceptable volume levels depends on the local and far end telephone line conditions. The person who initiates the conference call is the Master. If, after the conference is established and the Master exits the conference, the first

station to have been added to the conference becomes the Master.

Page 36: Adding Voice Mail To A Conference

Connecting Two Outside Lines 1. While talking on an outside call, press LED flashes (conference rate). 2. Dial an outside line access code and outside telephone number. 3. After the party answers, press and all parties are conferenced. If you receive a busy tone or if the station does not answer, press the flashing extension button to return to the original connection, press 4.

Page 37: Conference Add/Split/Join/Drop

3. While speaking to the incoming caller, press 4. Press the blinking DN where the first caller/Conference was placed on hold. Cnf/Trn 5. Press twice to join all parties together. Strata CIX and CTX IPT/DKT Telephone Split key using the feature key assignment method. Cnf/Trn 08/05...

<u>Page 38</u> To Split from a conference 1. While in a conference call on a DKT3000 phone, press the button. The telephone LCD shows first conference party member. Notice the number 1 preceding extension 200 (1:200) shown right 2. Press the NEXT extension number for the party that you want to Split out of the conference.

Page 39: Hold

• To return to the held call, press the held • If you do not return to the held call within a specified time, it rings back to your telephone. The call remains camped-on to your station indefinitely. • If the held party hangs up, the call is released.

Page 40: Volume Control

To adjust Ring Tone, Handsfree Answerback and Speaker Off-hook Call Announce Make sure the telephone is idle and the handset is on-hook. Press the increase volume and telephone's ring tone, Handsfree Answerback and Speaker Offhook Call Announce simultaneously.

Page 41: Basic Softipt Functions

Do not use Note BGM (#490) on the SoftIPT. It conflicts with incoming calls. Strata CIX and CTX IPT/DKT Telephone Tour, page 5 for an overview of the SoftIPT. Select or click on dial pad buttons to call.

Page 42: Switching A Call To Your Headset

Basic SoftIPT Functions Switching a Call to Your Headset You can switch a call from your IPT2010-SD, IPT2020-SD, DKT3000- or 2000-series digital telephone to the SoftIPT by placing the call on Hold and using the Call Pickup feature. Hold 1. Press 2.

Page 43: Labeling Feature Buttons

Labeling Feature Buttons From the Softphone Setting window, you can change six telephone button labels on a PDA and 10 on a PC. Changing the label does not change the function. To change the function, see "Programming Feature Buttons" on page...

<u>Page 44</u> To change Feature Button Labels on the SoftIPT Setup 1. Click the 2. From the Softphone Setting window (shown right), type in button labels (eight characters max.), click OK. icon (wrench). Strata CIX and CTX IPT/DKT Telephone Can enter labels to rename Lines $1\sim9$ Feature Buttons. 08/05...

Page 45: Chapter 3 - Advanced Operation

DKT2000-series telephone's advanced functions. Using Your LCD If your telephone has an LCD, use this section to learn more about its functions. In its idle state, the LCD is a desk clock and calendar. When you are on an outside call, the call duration displays.

Page 46: Soft Keys

Soft Key Prompts Soft Key Definition Activates Automatic Busy Redial after dialing a busy outside telephone number. Activates Automatic Callback after reaching a busy station, CO line, or CO Line group. BUSY (Busy Override) Sends a call-waiting tone to a busy station.

Page 47: Soft Key Example

= drop the second party and return to a RTRN two-way conversation with the original party. Strata CIX and CTX IPT/DKT Telephone Soft Key Prompts LCD Control Buttons/Soft Keys...

Page 48: Advisory Messages

Advisory messaging enables you to store an informative message for LCD telephones that call your telephone. The messages can be up to 16 characters long. The Strata system provides a number of stored messages, shown in the table below. Message numbers 5~9 can be defined by your System Administrator.

Page 49: Account Code Calls

1. Place a call in the normal method. If the call requires an Account Code, a burst of tone (Success Tone) is heard after dialing the telephone number alerting you to enter the Account Code. 2. Enter the account number.

Page 50: Voluntary Account Codes (Verified/Non-Verified)

After the account code is entered, the connection is restored and the LCD shows the time. Account Code button. LCD telephones $Cnf/Trn\ Cnf/Trn\$. Once you press $Strata\ CIX\$ and $CTX\$ IPT/DKT $Telephone\$, your call is 08/05...

Page 51: Alarm Clock

Appendix C - FeatureFlex • The clock follows your Voice Mail clock. • The telephone will not ring at the alarm setting if the phone is not idle and it has been programmed to Call Forward. To set an alarm clock notification 1.

Page 52: Automatic Busy Redial

The LED flashes red. You hear confirmation tone. 2. Hang up or press seconds (depending on system programming). Your telephone receives ring tone when Automatic Busy Redial dials the number and it is available. The extension and Spkr LEDs flash green.

Page 53: Automatic Callback

2. Hang up. You can make other calls while waiting. 3. When the called station or outside line becomes idle, your telephone rings with a fast LED. • If you called a busy station, the extension LED flashes green (incoming call) and the called number displays.

Page 54: Background Music

Background Music Background Music You can set background music over your telephone speaker or over external speakers. Up to 16 different music sources can be applied to the Strata CIX/CTX system: the first source is Quiet Tone, all others can be music or recorded information.

Page 55: Call Forward

Station Station Call Forward enables you to assign Call Forward destinations for each extension on your telephone that will override the telephone's System CF settings. Each extension can be independently set Station Call Forward to a unique destination. You can set a Flexible Button to perform any Call Forward function - see "Programming Feature Buttons"...

Page 56: Station Call Forward Categories

Notes • Call Forward Any Call and CF-Incoming line can be set simultaneously on a telephone. This allows incoming lines calls to be forwarded to a different destination than all of the other types of calls. • Call Forward destinations can be to internal destinations and outside telephone numbers.

Page 57: Station Call Forward Procedures

Follow the instructions in the following table, shown under "Button Sequence." Some features require additional input, such as: • Dest. Ext. or Telephone No. - CF destination numbers can be internal extension numbers or outside telephone numbers. If the destination is an...

Page 58: Call Forward Examples

Advanced Operation Call Forward Call Forward Examples To set your telephone to CF Busy-No Answer to an internal extension number Press your extension button + #6041 = Call Forward Access Code sequence 3000# = Internal Extension Number = Ring time in seconds before Call Forwards...

<u>Page 59</u> Call Forward Any Call - Set for Another Station: Enables you to set call forwarding for another telephone within your telephone system. You will need the other telephone's CF pass code in order to do this. CF Pass Codes are created in system programming.

<u>Page 60</u> Busy No Answer to outside telephone no. Cancel Button Sequence #6022 Press ext. button + (tone) + dial the other telephone's ext. no. + enter other telephone's CF pass code + dest. telephone no. + (tone) #6032 Press ext. button + (tone) + dial the other telephone's ext.

<u>Page 61</u> Call Forward Procedure (continued) Feature Button Sequence Call Forward - Incoming Line Call - Set for Another Station: Enables you to set forwarding of incoming line calls for another telephone within your telephone system Press ext. button + All Calls to an ext.

Page 62: Call History

• If your station is busy, the parked call camps on. If you have an LCD telephone, you can let the system automatically select an available orbit number which displays on your LCD. button.

<u>Page 63</u> 1. While on a call, press Cnf/Trn ...or an extension during the call, and you have line button on your telephone, the line LED will flash until the call is picked up (depending on programming). 2. Specify the Park Orbit using one of the following: •...

Page 64: Call Pickup

Any incoming outside line call. Press Ext. Button, then dial the access sequence below: #5#6 + Ext. No. #5#29 + Ext. No. #5#34 #5#5 + Primary Ext. No. #5#32 + Group No. #5#22 + Ext. No. #5#9 Strata CIX and CTX IPT/DKT Telephone 08/05...

<u>Page 65</u> By convention, the Primary extension number is assigned to the first button on a multi-button telephone. • If more than one call is on hold, the call on the telephone's lowest button number is picked up. • Ringing calls are picked up over held calls as a priority.

Page 66: Screen Call

• To see how this feature interacts with other FeatureFlex features, refer to Appendix C – FeatureFlex • If you do not enter any telephone numbers in the list, then Screen Call permits your voice mail to examine calls that are intended for your telephone, and handle them based on the Caller's Name.

Page 67: Call Waiting

You must disconnect or transfer the existing call to answer the waiting call. To answer a waiting call by placing the current call on hold...

Page 68: Direct Inward System Access (Disa)

Inward System Access (DISA) and dial an extension or outgoing line without going through an attendant or operator. See your System Administrator for details. 1. From outside the system, dial the public telephone number assigned to DISA. The call will be answered and you will hear system dial tone.

Page 69: Distinctive Ringing

1300/1780 Hz 1 sec. On, 1 sec. Off, repeat 860/1180 Hz 0.5 sec. On, 1300/1780 Hz 3 sec. Off, repeat 860/1180 Hz 0.5 sec. On, 1300/1780 Hz 1 sec. Off, repeat Strata CIX and CTX IPT/DKT Telephone to switch between internal and external pitch. (Internal = 08/05...

Page 70: Do Not Disturb

You can start dialing at any time during either tone. If you put your Primary extension into DND mode, all calls to that telephone are rejected. If your extension is set for Call Forward-Busy or

Call Forward-Busy/No Answer, the call is redirected to the forwarding destination immediately.

Page 71: Setting Dnd For Another Extension

(hear Entry Tone) + ext. no. (hear Entry Tone) + old pass code + (hear Entry Tone) + new pass code + If you activate DND while a call is ringing, the ringing stops. The LED continues to flash on your telephone and ring on other appearances. Door Lock(s) Your telephone may have programmed to unlock a specific door.

Page 72: Door Phone(S)

When you hear a door phone call ringing, lift the handset or press the ringing button. A door phone call sounds like chimes (high/low). The extension LED flashes green (in-use) and you are connected to the door phone..or to pick up door phone calls ringing someone else's telephone, press your extension + Name/Location...

Page 73: Echo Cancellation

Emergency Monitoring Station Your system may have one digital telephone assigned as an emergency monitoring station. If your telephone has this assignment, your line LED will flash green when someone makes a participate in the conversation. See your System Administrator for more information on this feature.

Page 74: Emergency Ringdown

When the feature is ON, the Microphn Cut-off LED lights steady red and the Mic and Spkr LEDs do not light when your telephone is called. When the feature is OFF, the Microphn Cut-off LED is not lit and your microphone Microphn Cut-off works.

Page 75: Off-Hook Call Announce

Your telephone must be programmed to either announce automatically or to announce after you press a button on your dial pad. The destination telephone must be programmed to accept an OCA. The announcement may be delivered over the handset or the speaker.

Page 76: Override Calls

Do Not Disturb (DND) Override lets you send a call waiting tone or ringing to a station in DND mode to indicate that a call is coming in. Your telephone may be programmed to block DND Override from other telephones. Your station's LCD shows the station you have called is in the DND mode.

Page 77: Executive Override

Executive Override Executive Override enables you to enter an established conversation. Your telephone can also be programmed to block Executive Override from other telephones. To perform Executive Override After reaching a busy station, press ...or, if you have an LCD telephone, use the You enter a conference with the busy station and the party to whom he was talking.

Page 78: Class Of Service Override

This feature enables you to enter an established call on a line you share with another telephone. Up to two station users can enter an existing CO line-to-station call (i.e., up to three stations can be connected to a CO line). You can also use this feature if the station that is already connected to the CO line is in the Privacy Release mode.

Page 79: Answering A Page

2. Enter the Page Zone Number ($01\sim08$, depending on your telephone system). Emergency Page An Emergency Page overrides Group Pages or All Call Pages to telephone and external paging devices. To make an Emergency Page, lift the handset off-hook, dial To make an Emergency Page to a group, lift the handset off-hook, dial enter the Group number.

Page 80: Privacy

Lines and outside Line Group buttons. The application of Privacy to individual telephones is controlled in system programming. By default, the system is private. If you are in a conversation, another telephone with an appearance of the line on which you are talking cannot intrude unless that telephone has been programmed for Privacy Override.

Page 81: Speed Dial

• Station SD – Your System Administrator allocates a block of up to 100 personal SD numbers (10 per telephone). You have exclusive use of them and you can create and change them from your own telephone. If you have a IPT3014 telephone,...

Page 82: Accessing System Sd And Personal Sd Directories

The LCD shows "SPEED DIAL" + the Speed Dial Number + destination + #. You hear Success Tone. 4. Release the telephone. To enter another number, repeat the process, starting with Step 1. Refer to Example: To store a Station Speed Dial number on Index 100, dial...

Page 83: Advanced Speed Dial Operation

101 would no longer be available. You are not prevented from storing a new Number 101 but, if you do, Number 100 will be shortened to 32 digits. Strata CIX and CTX IPT/DKT Telephone Storing a System/Station Speed Dial Number 106).

Page 84: Tone/Pulse Dialing

2. Dial a telephone number. 3. While on the call, press programmed for rotary dial pulses, access the outside line and dial the telephone number like any other call described in this user quide. The Tone LED lights steady red and you are able to send touchtones with your dial pad.

Page 85: Voice Mail Call Monitor

Red to solid Green). The LCD display indicates the extension or line connection. Strata CIX and CTX IPT/DKT Telephone Interactions. button on your telephone, you can listen to a caller button to disable Call Monitor. The Call Monitor LED 08/05 Advanced Operation...

Page 86: Voice Mail - Direct Transfer

. You hear feature dial tone. Appendix C – FeatureFlex on your dial pad or the Reply soft key. to reply to a mailbox to return the Call. Spkr to disconnect voice mail. Interactions. Strata CIX and CTX IPT/DKT Telephone 08/05...

Page 87: Voice Mail Soft Keys

Voice Mail Soft Keys This section provides simple definitions of the Stratagy ES (including the Stratagy iES32) Voice Mail Soft Keys. Once your telephone is connected to your Stratagy ES voice mailbox, the LCD displays the Stratagy ES Main Menu options shown in below.

<u>Page 88</u> Message Date and Time Set Delay Time Delete the message/guest mailbox Delete a mailbox from the personal distribution list Delete message (Future Delivery Review) Enter automatic copy destination Directory plus name Change Do Not Disturb (On/Off) Strata CIX and CTX IPT/DKT Telephone 08/05...

<u>Page 89</u> NAME RECORD NEXT NEXT NEXT MSG NEXT NAME NEXT PAUSE PAUS PAUSE PLAY Strata CIX and CTX IPT/DKT Telephone DKT 2010 SD Voice Mail Functions DKT 2020 SD Enable/Disable: • Notification template (toggle) • Automatic copy Set copy End Time...

<u>Page 90</u> Review recording/guest mailboxes REVW Review current list Review Option Settings SAVE Save the message/recording/changes Save message (Future Delivery Review) CODE Change Security Code PICK Select name SEND Send and Return to Main menu Strata CIX and CTX IPT/DKT Telephone 08/05...

Page 91 START TIME STOP STOP URGENT MSGS USER OPTNS OPTN Strata CIX and CTX IPT/DKT Telephone DKT 2010 SD Voice Mail Functions DKT 2020 SD Set the Day $(1\sim31)$ Set the Hour $(1\sim12)$ Set the Minutes $(0\sim59)$ Set up Month $(1\sim12)$

Page 92: Call Recording

Ask your System Administrator which method to use when recording a call. Note This feature requires the presence of a button on your telephone. Feature codes are not available. Important! Stratagy ES mailboxes have a definable time limit on the length of a message can be.

Page 93: Other Voice Mail Features

Step 1. Notes The following notes apply to telephone systems that are networked. For instance, if your company is so large that some departments are connected to one system (node) and others are on another (either in the same building or in another city), the telephones on the other node are considered "remote"...

Page 94 Advanced Operation Call Recording Strata CIX and CTX IPT/DKT Telephone 08/05...

<u>Page 95</u> IPT2008-SDL LCD Features This chapter shows how to use the IPT2008-SDL (shown below) large screen display. Soft Keys Handset Dial Pad IPT2008-SDL Telephone Strata CIX and CTX IPT/DKT Telephone 7535 08/05 LCD Display Soft Keys (SK) LCD Control Buttons/Soft Keys...

Page 96: Chapter 4 - Ipt2008-Sdl Lcd Features Buttons

The IPT2008-SDL telephone is unique in functionality and design. This chapter describes its design elements and shows you how this telephone functions. Buttons This telephone has Fixed buttons, Navigation buttons, eight flexible buttons and 16 soft key buttons. Fixed Buttons The fixed buttons on your dial pad enable you to perform standard functions quickly and easily.

Page 97: Idle Display

• Icon – The icon changes according to the Call status • Soft keys display (see • Text information (example: Calling from.) • Tabs (see Left and Right Tab Soft Keys Strata CIX and CTX IPT/DKT Telephone "Directory and Speed Dial "Soft Keys" on page below) 08/05...

Page 98: Left And Right Tab Soft Keys

Going Off-hook/pressing Speaker Phone Tab – Talk display 7541 Making an Out-going call 7538 Configuration display Strata CIX and CTX IPT/DKT Telephone 7539 7542 08/05...

Page 99: Directory And Speed Dial Listings

3. To select someone from the list, press the Soft Key next to their name. Press the Talk soft key. The system calls that number. Strata CIX and CTX IPT/DKT Telephone Soft Key to view MAR 18 BOB T DON U...

Page 100: System Speed Dial And Personal Speed Dial

SYSTEM SD PERSONAL SD MORE Soft Key; press for instructions on entering letters, numbers and punctuation EXTERNAL 90) and pressing the Strata CIX and CTX IPT/DKT Telephone to view the first screen. PREVIOUS to page INPUT THE NAME? EXIT FIND...

Page 101: Storing Personal Speed Dial Names

Soft Keys, that can be used for dialing with the Personal SD directory on the IPT2008- SDL telephone. Speed Dial bins (locations) must be assigned to your IPT2008-SDL telephone Note by your System Administrator before you can store names. Your System Administrator can also associate names with Station Speed Dial numbers.

<u>Page 102</u>. The Speed Dial name is now programmed. Example: Press the for "A." Press the again for "B," etc. Refer to the table for other characters. 5859 Soft Key. Look for the Personal SD Strata CIX and CTX IPT/DKT Telephone 08/05...

Page 103: Web Access

For example, to type www as in world wide web, use w 9. Enter the web address, press Enter, the cursor disappears. 10.Use the to click OK, then press the OK soft key. Strata CIX and CTX IPT/DKT Telephone "IPT2008-SDL Web "IPT2008-SDL Web Application Icons" on page 08/05...

<u>Page 104</u> Press 0 for all punctuation marks Press # to toggle between Alpha and Numeric modes Press to enter a period. Dial Pad Alphanumeric Characters < ' Strata CIX and CTX IPT/DKT Telephone 7582 Reload Stop goto a goto d goto g...

Page 105: Info Manager

Info Manager These applications can be used with the IPT2008-SDL telephone or a PC with a web browser. Info Manager Administration details can be found in the Strata CIX Programming

Page 106: Stocks

From the Options screen, press the Stocks soft key to view a list of stock quotes. To add or remove stock quotes, see Note "Adding and Removing Stock Quotes, Company News and Weather" on page Strata CIX and CTX IPT/DKT Telephone 08/05...

Page 107: Weather

2. Select a city by using the corresponding softkeys. The weather for that city displays (shown below). To add or remove Weather, see Note and Removing Stock Quotes, Company News and Weather" on page Strata CIX and CTX IPT/DKT Telephone "Adding 08/05 IPT2008-SDL LCD Features Info Manager...

Page 108: News

(shown below). 3. Press the next or back soft keys to view other news items. To add or remove News items, see Note "Adding and Removing Stock Quotes, Company News and Weather" on page Strata CIX and CTX IPT/DKT Telephone 08/05...

Page 109: Calendar

Cache. Check Cache for the database to remember your Username and Password. Note 5. Select the Login softkey on the right. Your meetings screen displays (shown below). Strata CIX and CTX IPT/DKT Telephone 08/05 IPT2008-SDL LCD Features Info Manager...

Page 110 For details on an item, select the corresponding softkey next to the date on the meeting screen. The Meeting details display (shown below right). Meetings Screen For the Telephone to notify you of a Meeting 1. Select the softkey next to the meeting time on the Meetings screen. The Meeting Notification screen displays (shown right).

Page 111: Cycle

Auto cycle screen shown above. • Content – By pressing the Content soft key, you can access Stock Quotes, News and Weather. Strata CIX and CTX IPT/DKT Telephone 08/05 IPT2008-SDL LCD Features Info Manager...

<u>Page 112</u> 2. Select the appropriate softkey to add or remove a stock quote. Stock Quote When you select the add or remove buttons in the above screen, the following screens display depending on the selection. Add Stock Quote Remove Stock Quote Strata CIX and CTX IPT/DKT Telephone 08/05...

Page 113 3. Press Enter (Oval Navigation center button). 4. Press the navigation 5. Use the navigation Strata CIX and CTX IPT/DKT Telephone arrow button to select the month. arrow button to move to the Day/Year. arrow button to select the day/year.

<u>Page 114</u> 2. Press the Content soft key. The first screen is Stock Quote. 3. Press the next soft key. The Add/Remove Company News and Weather screen displays. 4. Press the corresponding Add or Remove softkey. Strata CIX and CTX IPT/DKT Telephone 08/05...

<u>Page 115</u> 8. Press the Enter button on the selection. 9. Press the Add soft key to add the city for the weather you want displayed (shown right). Strata CIX and CTX IPT/DKT Telephone 08/05 IPT2008-SDL LCD Features Info Manager...

<u>Page 116</u> 3. Press the next soft key. 4. Press the remove soft key. 5. Select the city or location by using the navigational buttons. 6. Press the Enter button on the selection. 7. Press the Remove soft key. Strata CIX and CTX IPT/DKT Telephone 08/05...

Page 117: Chapter 5 - Dkt3014 Lcd Features

DKT3014 LCD Features This chapter shows how to use the DKT3014 (shown below) large screen directory display and individual name searches. DKT3014 Telephone Strata CIX and CTX IPT/DKT Telephone Mode FRED S Page FEB 19 MONDAY DIRECT SS SYSTEM SD...

Page 118: Directory And Speed Dial Listings

Soft Key to view FRED J MAR 18 BOB T PREVIOUS DON U CAROL F CUST SERV PREVIOUS EXIT CALLING 3200 Strata CIX and CTX IPT/DKT Telephone Feature NO. 3371 Scroll 12:00 5860 NO. 3371 MONDAY 01:35 FRED M GRAY W MORE...

Page 119: System Speed Dial And Personal Speed Dial

Soft Key to view the first screen. 2. Begin by entering the name (see Table 11 on page FIND Soft Key. Strata CIX and CTX IPT/DKT Telephone SYSTEM SD PERSONAL SD MORE Soft Key; press for instructions on entering letters, numbers and punctuation...

Page 120: Storing Personal Speed Dial Names

Soft Keys, that can be used for dialing with the Personal SD directory on the IPT2008- SDL telephone. Speed Dial bins (locations) must be assigned to your IPT2008-SDL telephone Note by your System Administrator before you can store names. Your System Administrator can also associate names with Station Speed Dial numbers.

<u>Page 121</u> 7. Go off hook. The IPT exits User Programming Mode. 8. Test the Personal SD entry by pressing the name in the entry and press the Soft Key associated with that name. Strata CIX and CTX IPT/DKT Telephone 5859 11).

<u>Page 122</u> DKT3014 LCD Features Directory and Speed Dial Listings Strata CIX and CTX IPT/DKT Telephone 08/05...

Page 123: Chapter 6 - User Programming

User Programming enables users to customize these features: • Flexible Buttons – Toshiba telephones have 10, 14, or 20 Flexible Buttons to which the user can assign any one of approximately 50 different features (DND, ACB, Release, etc.).

Page 124: User Programming Mode

One Touch buttons. • Background Music – Users can select Quiet Tone or the music source (up to 15) that will play on their telephone's speaker when they activate the button. Directory number and external line buttons cannot be added or deleted, but their Note ring tones can be individually changed.

Page 125: Setting/Changing A Flexible Button's Function

On hold - Remote Retrieve On hold - Outside Line Retrieve On hold - Directed Extension Retrieve On hold and Incoming Incoming - Any External Call Strata CIX and CTX IPT/DKT Telephone Table 12), plus any optional parameters. Code Feature...

Page 126: One Touch Buttons

One Touch buttons can be used for storing frequently used features or dialed numbers, such as Speed Dial numbers (use Speed Dial Codes to store additional numbers). One- touch buttons can be preassigned to your telephone – your System Administrator can help you identify them.

Page 127: To Use A One Touch Button

Press the One Touch button. Setting/Changing a Personal Speed Dial Code "Storing a System/Station Speed Dial Number" on page Strata CIX and CTX IPT/DKT Telephone . The display of a pause in the Speed Dial Number shows a "P" 08/05...

Page 128: Feature Codes

User Programming Feature Codes Feature Codes Feature Access Codes are entered as a sequence on your telephone to use a particular feature. For an example of Call Forward, see Table 14 Feature Access Codes Feature Account Code (while on a call)

<u>Page 129</u> Flash - Long LCD Language (Change) LCR (Outgoing Call) Message Waiting (MW) Manually turn off MW LED Strata CIX and CTX IPT/DKT Telephone Feature Access Code Sequences #5#36 Ext. button + #5#5 + Ext. No. of another phone being paged.

Page 130 #38 + Group Number Ext. button + Ext. button + #5#36 + Page Zone No. (01~08) Ext. button + Ext. butt Strata CIX and CTX IPT/DKT Telephone + Message No. (see 34).

Hang up. . Hang up. , or , depending on...

<u>Page 131</u> Program 200-30 (System SD) and Program 200-35 (Station SD). 3. Refer to Table 7 on page 69 4. If your telephone does not have a Spdial button, press the Dial bin number (nnn). Strata CIX and CTX IPT/DKT Telephone Feature Access Code Sequences #66 + nnn + Phone No.

Page 132: Led Indicator Details

1 second at 10 pulses/second Your extension button flashes 10 pulses/second-1 second 4 pulses/second, 1/8 second On/Off 10 pulses/second 10 pulses/second Strata CIX and CTX IPT/DKT Telephone Other Station (Red) steady one second On/Off 1/2 second On/Off steady steady flashes...

Page 133 • IP Add-on Module (IADM) – adds 20 line/feature buttons to the IPTs. Up to two IADMs can be connected to an IPT. • IP Direct Station Selection (IDSS) Console – operates alongside an IP telephone and has 60 line/feature buttons. Up to three consoles can operate with one IP telephone.

Page 134: Adm

CO line, Directory Number, DSS, One Touch Speed Dial or any other flexible feature. Up to two DADMs can be attached to a telephone to provide 40 buttons to supplement the telephone's 10 or 20 buttons.

Page 135: Dss Console

DSS buttons can appear on both the ADM and DSS Console. Each DSS button is associated with a particular station in your telephone system. DSS buttons can transfer an outside call to the associated station or make a direct call to the associated station.

Page 136: Calling A Station

A station call with a DSS button can be made on-hook or off-hook, and with Voice First or Tone signaling. After pressing the button, treat the call like any other station call made from a digital telephone. DSS LEDs indicate whether the associated station is idle or busy. The LED is steady red if the station is busy or ringing, and is not lit if idle.

Page 137: Call Transfer With Camp-On

Line flashing Speed Dial Your DADM or DSS console may be equipped with be programmed to dial telephone numbers or to access features. the DADM or DSS console function like Strata CIX and CTX IPT/DKT Telephone Line buttons on digital telephones.

Page 138: Paging

"All Call Page" on page Call Forward Override (DSS Override) Either the DSS buttons on your DSS console or the associated telephone can be set in system programming to ring stations that are in the Call Forward mode, instead of being forwarded.

Page 139: Appendix A - Centrex Application

Centrex Feature Buttons You can access some Centrex features by pressing a pre-programmed Flexible Button on your telephone, instead of dialing a Centrex access code. The Centrex access code, including the necessary flash and/or pause sequence, is activated when the button is pressed.

Page 140: Delayed Ringing

Delayed Ringing Delayed Ringing Outside line or Centrex line(s) can be programmed for a 12-second and/or 24-second ring delay at stations to permit alternate answering conditions. Answer the line when your telephone is ringing. Strata CIX and CTX IPT/DKT Telephone 08/05...

Page 141: Appendix B - Button Labels

Button Labels All Flexible Buttons must be programmed for your telephone in system programming and vary for individual telephones. If a button does not appear on your display or telephone keystrip label, see your System Administrator for button assignments. The button labels in Programmable buttons are the unmarked buttons on your keystrip.

<u>Page 142</u> Park — Press to park internal or outside calls in an orbit. Call retrieval can be made Orbit locally from the same parking telephone or remotely from a different telephone. Pooled Line Pooled Line — Press to access an available outside line from a group of lines appearing under one button.

<u>Page 143</u> SD or Speed Dial — Press to Speed Dial a telephone number or feature access codes. SD Customized buttons can be used as either System Speed Dial numbers or Station Speed Dial Button numbers.

Page 144 Button Labels Delayed Ringing Strata CIX and CTX IPT/DKT Telephone 08/05...

Page 145: Appendix C - Featureflex Interactions

One Number Access Phantom DN Conference/Transfer Multiple Appearances All Call Forwarding Busy Forwarding Strata CIX and CTX IPT/DKT Telephone Alarm Screen Call Call Return Clock See Note 1 No FeatureFlex features can be assigned to a Phantom DN. See Note 2 See Note 4.

<u>Page 146</u> 4. If a call is forwarded to a phone that has Call Screening or ONA turned on, and that phone is itself forwarded to another phone, then the FeatureFlex feature will not turn Strata CIX and CTX IPT/DKT Telephone 08/05...

Page 147: Index

111, callback, callback cancel, 111, hold, line selection, automatic busy redial, Strata CIX and CTX IPT/DKT Telephone automatic hold, background music (BGM), 40, 111, busy override, button labels, programming, buttons 3000-series LCD, 4,...

<u>Page 148</u> 86, feature access codes, FeatureFlex, 37, 52, flash, 111, flexible buttons, 3, codes, flexible directory numbering, forced account codes (verified/non-verified), Strata CIX and CTX IPT/DKT Telephone consoles, 08/05...

Page 149 ISDN buttons, 70, join, language changes, language code, (large screen), 3000-series buttons, 4, contrast, LCD control buttons, Strata CIX and CTX IPT/DKT Telephone dialing out, LED indicators, line access, automatic selection, buttons, ringing preference, line button, 13, making a call,...

Page 150 (Line1~Line6), 2000-phone location, 3000-phone location, DKT3014 LCD, 68, 85, 86, 104, left and right tab, Stratagy voice mail, access codes, 67, 68, 111, names, 87, personal, 68, 86, 105, system, 68, 86, answering, Strata CIX and CTX IPT/DKT Telephone 08/05...

<u>Page 151</u> 109, 111, voice first signaling, voice mail access codes, call record, conference, direct transfer, volume control, 117, voluntary account codes (verified/non- verified), accessing the web, alphanumeric dial pad, application Icons, Strata CIX and CTX IPT/DKT Telephone 08/05 Index U \sim W...

This manual is also suitable for: