

Printing Your Work - Toshiba P500-ST5801 User Manual

P500-st5801 user's guide

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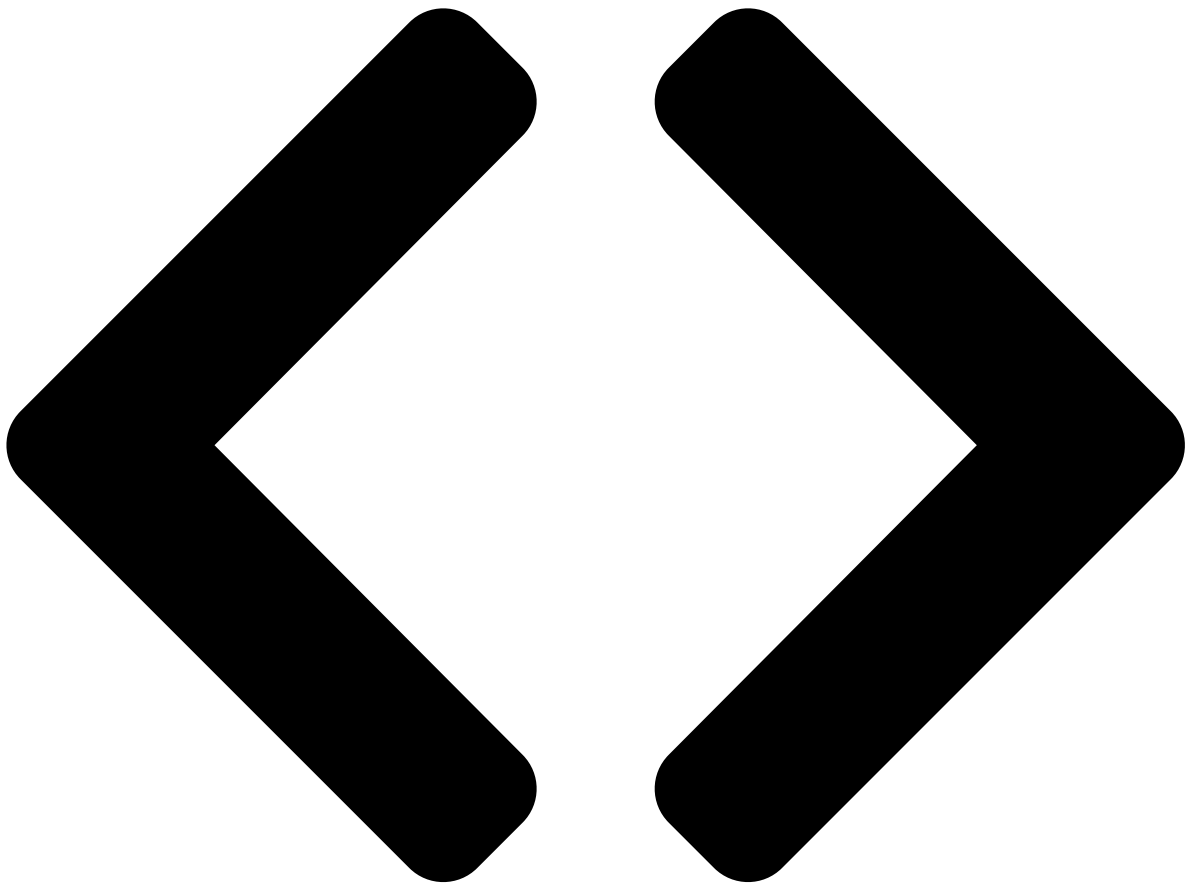
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Bookmarks

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Learning the Basics

Printing your work

File names



The Windows

contain up to 260 characters and can include spaces. Some applications do not support long file names and require file names limited to no more than eight characters.

You may use all the letters, numbers, and other characters on the keyboard, except for these characters: \ / ? : * " > < |. File names are not case-sensitive.

Using a file extension

Most programs assign an extension to the file name that identifies the file as being created in the program with a particular format.

For



example, Microsoft

file name with an extension of ".doc" is assumed to be a Microsoft Word file. Creating your own extension is usually unwise, since the

program is unlikely to recognize a strange extension and may refuse

to handle your file correctly.

Printing your work

Ensure the operating system is set up for your printer as described in

["Setting up a printer" on page](#)

To print a file:

1

If your printer is not on, turn it on now.

HINT: To make another copy of the file you are currently working with, click File, and then Save As, and give the new file a different name.

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operating system supports long file names that can

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Word saves files with a .doc extension. Any

TECHNICAL NOTE: By default, the Windows

not show file extensions. For information on showing or hiding file extensions, see your Windows

HINT: You only need to set up the printer the first time you connect it.



If you use more than one printer or are changing printers, you will need to set up the Windows additional printer(s).

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operating system does

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online Help.

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operating system to run with the

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Quick Links:

[Your Computer's Features and Specifications](#)

[Adding Memory \(Optional\)](#)

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[Laptop Toshiba M500-ST54E2 User Manual](#)

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