TOSHIBA

Toshiba Strata DK User Manual

Digital business telephone systems includes lcd, add-on module, and direct station selection console

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- 3 Name/Number Display

Download this manual

See also: Quick Reference Manual



Telecommunication Systems Division
Digital Business Telephone Systems
Digital Telephone TOSHIBA User Guide
(includes LCD, Add-on Module, and Direct Station Selection Console) May 1999





Related Manuals for Toshiba Strata DK

Telephone System Toshiba Strata DK Admin User Manual

Digital business telephone systems release 4 (178 pages)

IP Phone Toshiba DK User Manual

Includes Icd, add-on module, and direct station selection console (163 pages)

Telephone Toshiba Strata DK User Manual

Electronic telephone (134 pages)

Cordless Telephone Toshiba Strata DK User Manual

Cordless digital telephone (107 pages)

Telephone Toshiba Strata DK System Administration Manual

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Standard telephone (50 pages)

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Software Toshiba Strata DK Technical Bulletin

Upgrade procedure using dki admin (7 pages)

Telephone Toshiba Strata DK Quick Reference Manual

Electronic (3 pages)

Telephone Toshiba Strata DK Quick Reference Manual

Electronic telephone (2 pages)

Summary of Contents for Toshiba Strata DK

<u>Page 1</u> Telecommunication Systems Division Digital Business Telephone Systems Digital Telephone User Guide (includes LCD, Add-on Module, and Direct Station Selection Console) May 1999...

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Page 8 Strata DK Digital Telephone 5/99...

<u>Page 9</u> Introduction This guide describes how to use the 2000-series digital telephones for Strata DK systems. Models covered in this user guide include digital telephones equipped with a Liquid Crystal Display (LCD) and/or speakerphone. Also discussed are Digital Add-on Modules (DADMs) and the Direct Station Selection (DSS) Console.

Page 10: Introduction

How to Use This Guide We suggest that you read this entire guide and get acquainted with the Strata DK digital telephones and its features. Once you become acquainted with the basic features, you can use this guide in conjunction with the Digital Telephone Quick Reference Guide.

Page 11: Conventions

DADM or DSS Console when this button is pressed. ([WUD EROG represents buttons on a telephone. means "through" is used for multiple key entries. denotes the step in a one-step procedure. Strata DK Digital Telephone 5/99...

Page 12: Related Documents

Introduction Related Documents Related Documents Refer to the following documents for more information: Digital Telephone Quick Reference Guide PC/Data Interface User Guide System Administrator Guide Strata DK Digital Telephone 5/99...

<u>Page 13</u> Toshiba digital telephones incorporate state-of-the-art telecommunications technology and provide a vast array of calling features. They are easy to operate, and all features are accessed with a feature button or a brief access code.

<u>Page 14</u> Buttons LCD Display Handset LCD Control/Soft Key Buttons Red/Green LED Indicators Dial Pad Flexible Buttons 0539 Fixed Buttons Microphone Location 0539 Figure 1 20-

button Digital Speakerphone with LCD Strata DK Digital Telephone 5/99...

Page 15: Fixed Buttons

There are two sets of buttons, fixed and flexible. The fixed buttons (e.g., &RQI_7UQ +ROG , and) are standard to every Strata DK 2000-series telephone (see Figure 1). The flexible buttons consist of Directory Number (Primary, Secondary, Phantom) and feature buttons. The number of preprogrammed flexible buttons varies by telephone.

Page 16: Chapter 1 - The Grand Tour Buttons

Press the same [DN] or /LQH that you used to dial the original number. Press 5HGLDO. The last number called is redialed. Note If you have Automatic Line Selection, you must first lift the handset. Strata DK Digital Telephone 5/99...

Page 17: Flexible Buttons

Station 10's [PDNs] first ring the "10-1" button, then "10-2," and finally "10-3." Your [PDN] is considered busy only when all of the [PDNs] are being used by your telephone or other telephones, and/or when your telephone is on any type of CO Line or [DN] call. Strata DK Digital Telephone 5/99...

<u>Page 18</u> You can only set Call Forward and Voice Mail ID code for [PhDNs] that are owned by your telephone. You can have a separate message waiting button and mailbox for up to four [PhDNs] on your telephone. Strata DK Digital Telephone 5/99...

<u>Page 19</u> If a button does not appear on your display or telephone keystrip label, see your System Administrator for button assignments. 6SHHG 'LDO If your telephone has not been programmed for a button, you can substitute the key in any of the procedures that appear in this guide. Strata DK Digital Telephone 5/99...

Page 20: Lcd

Soft Keys are active when the Soft Keys are turned on and the telephone is active (on a call). Control buttons are active when the Soft Keys are turned off and/or the telephone is idle. (See Chapter 3 – LCD Operation for an explanation of how to use these buttons.) Strata DK Digital Telephone 5/99...

Page 21: Led Indicators

3/4 second on, 1/8 (outside call transferred to your busy ON/OFF second OFF station from a designated station or AA) After disconnecting first call... 10 pulses/second 2 pulses/second Alert Signal .5 seconds 4 seconds Conference 10 pulses/second steady Strata DK Digital Telephone 5/99...

Page 22: On-Hook/Off-Hook

Off-hook After a call is terminated and the handset is on- hook, the volume level returns to the "original" level for the next call. This "original" level can be adjusted to higher/lower in system programming. Strata DK Digital Telephone 5/99...

<u>Page 23</u> OCA. you can hear ringing at a distance from your telephone. Speaker On-hook, [DN] followed by After you press a [DN], you hear idle /9RO dial tone. Adjusts Internal and CO Dial Tone, Background Music. Strata DK Digital Telephone 5/99...

Page 24 The Grand Tour Volume Controls Strata DK Digital Telephone 5/99...

Page 25: Chapter 2 - Features

LCDs. Features which require a telephone equipped with a speakerphone are noted. Before You Begin If you are a new user of the Strata DK digital telephone, you need to find out if your telephone has been set up for Automatic Line Selection and Ringing Line Preference. You will also need to know if your telephone has tone or voice first signaling when you receive an internal call: Tone Signaling rings.

Page 26: Ringing Line Preference

- 1. Lift the handset or 6SNU press ...or if you do not have Automatic Line Selection, press a [DN].
- 2. Dial a directory NO. 203 number (3. When finished with the call, hang up or 6SNU press

Page 27: Making An Outside Call

2. Dial the number. 6WDUW 3. Press The dialed digits will not be sent until you press this button or until the timer expires. See "ISDN Outgoing Calling" on Page for more information on ISDN calls. Strata DK Digital Telephone 5/99...

Page 28: On-Hook Dialing

For information on Caller ID/ANI/DNIS LCD displays for ...or if you do not incoming calls, see Chapter 3 – LCD Operation. have Ringing Line Preference, press the /LQH flashing [DN], 3RROHG /LQH *US and lift the handset. Strata DK Digital Telephone 5/99...

Page 29: Incoming Call Notification

Voluntary Account Code set in system programming. If the system is set for Verified Account Codes, station users must enter specific codes when entering the Voluntary Account Code(s) or the code is not validated for the SMDR call report. Strata DK Digital Telephone 5/99...

Page 30: Alarm Reset

Any digits dialed after the code is entered in Step 2 is treated as number. part of a telephone number. Alarm Reset Your Strata DK system can be connected to a facility alarm system. All telephones produce a startling tone whenever this alarm is activated. To reset the alarm \$ODUP 5HVHW...

Page 31: Alert Signaling

System Administrator can provide the Attendant Console(s) console's [DN]. Q_1 1 To call all consoles for an emergency (PJU Press a [DN] + the The call rings the button on all attendant consoles. emergency access code Strata DK Digital Telephone 5/99...

Page 32: Automatic Busy Redial (Abr)

Automatic Busy Redial (ABR) Automatic Busy Redial (ABR) After reaching a busy outside number, you can activate ABR so that the Strata DK system automatically redials the number at regular intervals. If the system redials an outside number that is still busy, ABR resets and tries again. This feature may not be allowed on some (or all) lines in your system—depending on the telephone line type connected.

Page 33: Automatic Callback (Acb)

For busy CO line: the [DN] LED from NO. 204 which you attempted to first access LINE 3 ACB the line flashes red (incoming call rate). The seized line's number (displays. Strata DK Digital Telephone 5/99...

Page 34: Automatic Hold

(in-use). The first call is put on hold and the LED flashes (on- hold). To switch between calls /LQH Press or [DN] of the held call. The LED of the line just accessed flashes (in-use). The LED of the Line or [DN] placed on hold flashes (on-hold). Strata DK Digital Telephone 5/99...

Page 35: Bgm Over Telephone Speakers

Internal calls (Handsfree and OCA calls optionally may or may not) Auto Attendant calls CO lines calls that ring only your station Transferred CO line or station calls CO lines that ring more than one station do not forward. Strata DK Digital Telephone 5/99...

Page 36: Call Forward Modes

DID CO line calls to your station. Your station &DOO)RUZDUG WR does not ring when called. Your station must be assigned with the button in system programming to activate this feature. Strata DK Digital Telephone 5/99...

Page 37: Using Call Forward Buttons

The LCD examples shown in the following sections are identical to those on your Note telephone's LCD. At times, the entries on the display will scroll off the LCD and only portions of

the entries will remain. Strata DK Digital Telephone 5/99...

Page 38: Call Forward-All Calls

ALL FORWARD TO 203 &DOO)UZG 3. Press The LED lights steady red and calls CF-B 201-203 %XV\ forward to the stored directory JAN 01 TUE 12: 19 number [203]. 6SNU ...or (if access code used). Strata DK Digital Telephone 5/99...

Page 39: Call Forward-No Answer

JAN 01 TUE 12: 19 number [203]. 5HGLDO ...or , then 6SNU (if access code was used in Step 1). To cancel a Call Forward—No Answer &DOO)UZG 1R \$QVZHU 6SNU Press 6SNU ...or [PDN] + Strata DK Digital Telephone 5/99...

Page 40: Call Forward-Busy/No Answer

JAN 01 TUE 12: 19 number [203]. 5HGLDO ...or , then 6SNU (if access code used in Step 1). To cancel a Call Forward—Busy/No Answer &DOO)UZG XV = 1QV 6SNU Press 6SNU ...or [PDN] + Strata DK Digital Telephone 5/99...

Page 41: Call Forward-Fixed

2. To set CF-External, Incoming calls forward to the destination stored at Station &DOO)UZG press Speed Dial Location 49. ([WHUQDO ...or the [PDN] + To cancel a Call Forward—External &DOO)UZG ([WHUQDO Press 6SNU ...or [PDN] + Strata DK Digital Telephone 5/99...

<u>Page 42</u> With some systems, you can dial a line group code instead of a CO line number access code. (See Appendix A—Table 1 for access code information.) 5. Press . You hear a confirmation tone. Strata DK Digital Telephone 5/99...

Page 43: Call Park Orbits

The caller's extension or Line number 6793 PK ORBIT 900 and the orbit number are shown. If the parked call is not retrieved LN 2 ORBIT 900 within a specified time, the call rings back to your phone. Strata DK Digital Telephone 5/99...

Page 44: Call Park And Page

The call is parked and the CO line Number (flashes (Hold), or the [DN] LED turns or a valid [PDN] OFF..or if you have an The system parks the call on the lowest vacant Orbit Number. LCD, press Strata DK Digital Telephone 5/99...

Page 45: Call Pickup

[] was picked up by station [200 PICKUP 201 [DN] Pickup Picks up ringing or held Directory Numbers. Press [DN] + + [PDN] or [PhDN] that you want to pick up. Strata DK Digital Telephone 5/99...

Page 46: Directed Call Pickup

You may belong to more than one group. See your System Administrator for group assignments. Calls Ringing Within Your Group *URXS 3LFNXS \square \square Press or a [DN] + . You are connected to the call. Calls Ringing to Other Groups 1. Press [DN]. You hear dial tone. Strata DK Digital Telephone 5/99...

Page 47: Page/Internal Call Pickup

(If you hear ringing tone, the call was made with Tone Signaling.) 3. If the station is idle, announce the call and hang up Strata DK Digital Telephone 5/99...

Page 48: Call Waiting

To answer a waiting call by placing the current call on-hold +ROG Press The existing call is placed on-hold. The camped-on line rings your station (the Line LED flashes green - incoming call). Strata DK Digital Telephone 5/99...

Page 49: Conference Calls

3. When the called party All parties are conferenced. If the second call was placed on a answers, press [DN] or CO line that appears on your telephone, the LED also &QI∏7UQ flashes green at

Page 50: Date/Time/Day Adjustment

If you do not dial within 10 seconds, the system automatically number. causes the DISA CO line to ring a telephone or group of telephones designated in system programming. Then, if the call is not answered within 15 seconds after the ringing starts, it disconnects. Strata DK Digital Telephone 5/99...

Page 51: Disa Calls - External

4, 10, or 20 minutes after the call was made. number. Press to reset the timer each time the tone sounds (for an additional 4, 10, or 20 minutes). If you do not press, the call disconnects approximately one minute after the tone. Strata DK Digital Telephone 5/99...

Page 52: Direct Station Selection (Dss) Buttons (Hotline)

. The LED lights steady red and DND mode is activated..or press it again to toggle the feature off. Notes Calls forward from your station immediately while in the DND mode, if it is set for Call Forward-Busy or Call Forward-Busy/No Answer. Strata DK Digital Telephone 5/99...

Page 53: Door Lock(S)

Unlock Door 3 Unlock Door 4 To unlock a door 8QORFN 'RRU Press . The door unlocks for three or six seconds (set in system programming). The Unlock Door LED is lit while the door is unlocked. Strata DK Digital Telephone 5/99...

Page 54: Door Phone(S)

When a door phone calls, you hear a distinctive ringing tone, one or five times (set in system programming). You can also call a door phone and monitor the surrounding area. The number of possible door phones vary by Strata DK system, with up to 12 as the maximum for larger systems.

<u>Page 55</u> 1. Press the door phone You hear a distinctive ringing tone—one or five times (set in button and then system programming). release it. 2. When answered, speak at a normal voice level in the direction of the door phone. Strata DK Digital Telephone 5/99...

Page 56: Dtmf Tone Dialing With * And

While on an outside call, press , then . You can now output and , DTMF tones, and digits for the duration of the call. This procedure must be repeated on each call where you require such output. Strata DK Digital Telephone 5/99...

Page 57: Emergency Ringdown/Hotline Service

To receive a handsfree internal call 1. You hear a single long The LED flashes green (incoming call). The Mic LED lights tone, followed by the steady red, indicating your microphone is active. The Spkr caller's voice. LED flashes red. Strata DK Digital Telephone 5/99...

Page 58: Handsfree Monitoring

ON/OFF with one touch, to switch OFF only while pressed and held, or to be either ON/OFF at the start of handsfree dialing. See your System Administrator if you want the setting changed. Strata DK Digital Telephone 5/99...

Page 59: Isdn Outgoing Calling

4. Enter the subaddress. 6WDUW 5. Press The dialed digits will not be sent until you press this button or until the timer expires. Strata DK Digital Telephone 5/99...

Page 60: Message Waiting

CALL 203-201+ received a message signal from DN that have left]. The "+" indicates additional messages. messages for the [PDN] and three for each of your [PhDNs]. 6FUROO 2. Press display them. Strata DK Digital Telephone 5/99...

Page 61: Message Waiting Light On [Phdn/Mw]

...or place the handset on-hook. To cancel [PhDN/MW] 1. Press [PhDN]. You hear a steady dial

tone. 2. Enter The dial tone stops. 6SNU 3. Press The [PhDN/MW] LED turns OFF, indicating that the message has been canceled. Strata DK Digital Telephone 5/99...

Page 62: Message Waiting Light On Another Telephone

OLFURSKQ &XW[RII the Microphn Cut-off LED is not lit and your microphone works. The functions on Handsfree Answerback and speaker OCA calls for privacy. To turn the microphone ON/OFF OLFURSKQ &XW[RII Press to toggle between ON/OFF. Strata DK Digital Telephone 5/99...

Page 63: Off-Hook Call Announce (Oca)

An optional tone is heard at the busy station, indicating that 205 BUSY OVR you are connected on an OCA call. To make an OCA call (Tone Signaling) 1. Lift the handset and You may hear busy or ring tone. dial the [DN]. Strata DK Digital Telephone 5/99...

Page 64: Hs-Oca

Speak toward the microphone of your phone. You may want to hold your hand over the handset mouth piece to prevent the other party from hearing you. To disconnect an SP-OCA call to your station 6SNU Press . The SP-OCA call made to your station disconnects. Strata DK Digital Telephone 5/99...

Page 65: Override Calls

You can completely override Toll Restriction at selected stations or you can change the station's Toll Restriction class. The station resumes its normal class at the conclusion of the call. Strata DK Digital Telephone 5/99...

Page 66: Busy Override

210 EXEC OVRD OVRD Soft Key. (See Your Station "How to Use Soft Keys" on Page 80.) The station initiating executive NO. 210 override [] displays until the 204 EXEC OVRD override is disconnected. Called Station Strata DK Digital Telephone 5/99...

Page 67: Privacy Override

3. Enter the Toll You hear dial tone. For security reasons, the override codes are Restriction Override only available on a selected basis. See your System Code (four digits). Administrator.

4. Dial a telephone number. Strata DK Digital Telephone 5/99...

Page 68: Page Announcements

Page external speakers as well as "All Note ...or [DN] + Call Page" telephones, depending on system programming. 2. Make your announcement in a normal voice level and repeat it. 3. Hang up. Strata DK Digital Telephone 5/99...

Page 69: Privacy On-Line

When another station user enters the CO call by pressing a call, press /LQH 5HOHDVH common CO, the Privacy Release LED turns OFF. 3ULYDF\ 5HOHDVH To add a third station, press again and the process is repeated. Strata DK Digital Telephone 5/99...

Page 70: Release And Answer

While on a call that you dialed (busy, talking, or ringing), press To call a saved telephone number 6DYH /DVW 1XPEHU Access a [DN] or CO line, then press. The system automatically dials the "saved" number. Strata DK Digital Telephone 5/99...

Page 71: Speakerphone

To answer an incoming call using speakerphone 1. With the handset on- The Line or [DN] LED flashes green (in-use) and you are /LQH hook, press the connected to the call. or [DN] with the flashing LED. Strata DK Digital Telephone 5/99...

Page 72: Speed Dial

6SHHG 'LDO ...or enter the code that you want to store the telephone number in. Table 15 on page for codes. 3. Enter the telephone number (max. 20 digits). Strata DK Digital Telephone

<u>Page 73</u> The system dials the telephone number assigned to the button/ code. If your button is "one-touch," as explained above, 6SHHG 'LDO ...or skip Step 1. Then enter a Speed Dial access code (see Table 15 on page 111). Strata DK Digital Telephone 5/99...

Page 74: Speed Dial-Advanced Features

If your telephone does not have a , press "" instead of Speed Dial, and enter instead of in all feature sequences [PDNs] can be stored in speed dial sequences but [PhDNs] and [SDNs] cannot. Strata DK Digital Telephone 5/99...

<u>Page 75</u> Pickup [PDN] + [] + [X X X X] Pickup a held or ringing [PDN] or [PhDN] (not available for all systems) [X X X X] = [PDN] or [PhDN] to be picked up Strata DK Digital Telephone 5/99...

Page 76: Speed Dial Pause And Flash Storage

...or if is displayed on the LCD as 3DXVH is not on the " ".)ODVK telephone, press)ODVK to store a pause. Press ...or enter the hookflash $QI_0^T UQ$ dial code (Strata DK Digital Telephone 5/99...

Page 77: Speed Dial Number Linking

(max. 16 digits). 5HGLDO 6. Press The number is stored and is automatically dialed when the optional linked station button is pressed or the linked Station Speed Dial access code is dialed. Strata DK Digital Telephone 5/99...

<u>Page 78</u> To use the new link 6SHHG 'LDO From your station, press the) button or . Your telephone automatically dials to access a CO line, then the international dialing sequence code plus the local telephone number. Strata DK Digital Telephone 5/99...

Page 79: Chain Dialing Speed Dial Numbers

2. Enter the time you Use a 24-hour clock format (HHMM). want to be reminded. #605 TIMER SET 0800 3. Press for the reminder to be #605 TIMER SET 08001 repeated every day, or for a one-time reminder only. Strata DK Digital Telephone 5/99...

<u>Page 80</u> To cancel a Timed Reminder 1. Press [DN], then the You can only cancel one reminder at a time. number of the timed reminder) you want to cancel. 5HGLDO 2. Press The reminder is cancelled. Strata DK Digital Telephone 5/99...

Page 81: Tone/Pulse Dialing

1. While talking on an You hear dial tone. The [DN] LED flashes (conference rate). outside call using a [DN] button, press &QI \square 7UQ 2. Dial a CO line access code and then the outside telephone number. Strata DK Digital Telephone 5/99...

Page 82: Co Buttons

You hear dial tone. 3RROHG /LQH ...or and dial a telephone number. 2. After the party You hear dial tone. The CO Line LED flashes (conference &QI

flashes (in-use rate). Strata DK Digital Telephone 5/99...

<u>Page 83</u> The LED turns OFF when the parties hang-up. If the public telephone company provides auto disconnect, the connection may release automatically when the parties hang up. If not, the lines must be supervised to be disconnected (see "Supervision" on Page 72). Strata DK Digital Telephone 5/99...

Page 84: Supervision

Voice Mail Integration This section explains how to program your telephone for Call Forward and retrieve messages when using a Toshiba Voice Mail System with your Strata DK system. Refer to the appropriate Toshiba Voice Mail User Guide for more information:...

Page 85: Message Retrieval

Voice Mail Integration To assign a voice mail message mailbox number This procedure is

required for the initial storage of VM ID code to the Toshiba Voice Note Mail system. Once programmed, these digits remain in memory until changed. To change the code, repeat this procedure.

<u>Page 86</u> CALL 200 216V+ number. If a + sign is displayed, you have message waiting indications from more than one source (voice 6FUROO mail or stations). Press rotate through more message waiting sources. Strata DK Digital Telephone 5/99...

Page 87: Call Forward To Voice Systems

Features Voice Mail Integration Call Forward to Voice Systems By setting Call Forward to the Toshiba Voice Mail System on your telephone, callers are automatically connected to your voice mailbox. &DOO)RUZDUG buttons can only be used to Call Forward [PDNs]; access codes can Note be used to Call Forward [PDNs] or [PhDNs].

Page 88 Features Voice Mail Integration Strata DK Digital Telephone 5/99...

Page 89: Chapter 3 - Lcd Operation

Busy Lamp Field (BLF) display (see "Busy Lamp Field (BLF) Display" on Page 83). Busy station messaging (see "Silent Messaging (Busy Station)" on Page 95). Called station messaging (see "Notification Station Messaging" on Page 93). Strata DK Digital Telephone 5/99...

<u>Page 90</u> MAY 24 MON 12: 05 Scrolls through speed dial numbers when in Mode 6FUROO Scrolls through message waiting numbers. Scrolls through the speed dial digits (if more than 16 digits) when in Mode 8. Strata DK Digital Telephone 5/99...

Page 91: Soft Keys

STA. RTRN To turn Soft Keys OFF 1. Make sure that your telephone is idle and the handset on-hook. 0RGH 2. Press Your LCD confirms that the keys are NO. 204 off. SOFT KEY OFF Strata DK Digital Telephone 5/99...

Page 92: Soft Key Display

The outside call is placed on-hold. LINE OR STATION? call, press CONF LINE STA. RTRN 3DJH) to initiate the Conference. (Optional) You can 6FUROO press RTRN to terminate the operation and return to the outside call. Strata DK Digital Telephone 5/99...

Page 93 203 [LN3+203 0RGH 6. Press) to The other parties remain connected in the conference call. EXIT drop out of the conference 3DJH ...or) to CONF add another party to the conference. Strata DK Digital Telephone 5/99...

Page 94: Soft Key Prompts

Makes a voice announcement to a called station that is ringing. TRNS Initiates or completes a Transfer while on an outside call. Press once for an immediate or announced transfer, depending on system programming. Pressing TRNS again completes the transfer. Strata DK Digital Telephone 5/99...

Page 95: Busy Lamp Field (Blf) Display

3. Press . 3DJH 4. Press to rotate group changes to 200/210 210/220 210 ..7 . . . BLF groups. 220 . . 2 . 4 ..9 Strata DK Digital Telephone 5/99...

Page 96: Caller Id/Ani/Dnis Information Mode

MR. JONES 3DJH ringing, press LINE 3 RINGING To activate the Caller ID/ANI or DNIS display mode 0RGH Press . (The system default is ON.) To deactivate the Caller ID/ANI or DNIS display mode 0RGH Press Strata DK Digital Telephone 5/99...

Page 97: Call Park Orbit List Display

LCD shows the CO Line number (0RGH and the orbit number where the call is idle, press LN 3 ORBIT 900+ parked (2UELW /LVW ...or . To scan the Orbit List, 6FUROO press Strata DK Digital Telephone 5/99...

Page 98: Retrieve And Auto Dial Lost Calls

Identifies ANI calls as opposed to Caller ID calls which do not display To delete lost call 0RGH 1. Press The next lost call is displayed. MR. SMITH 7145568725 6FUROO 2. Press The next lost call displays. Strata DK Digital Telephone 5/99...

Page 99: Messages, Memos, And Name Display

98), or enter a Speed Dial (see "Speed Dial Memos" on Page 96) or Timed Reminder memo (see "Timed Reminders" on Page 67). System messages 65~99, if available, are written by the System Administrator and cannot be edited by the user. Strata DK Digital Telephone 5/99...

<u>Page 100</u> – scrolls the alpha/ special characters. 3. To blank out any Each character the cursor transverses is deleted. portion of a message, press (in alpha mode) and move the cursor to the right. Strata DK Digital Telephone 5/99...

Page 101: Messages

Silent messaging lets you communicate visually to someone who is occupied on the telephone. Notifications enable you to send your station number and message indication to another LCD station. Responding to the message, the called station receives your message. Strata DK Digital Telephone 5/99...

Page 102: System Messages 60~64

 $(10\sim19)$ to be stored. 3. Enter the message. The LCD Msg Select/[PDN] LED lights steadily, and the LCD displays the message. The message is now stored in system (See "To enter LCD memory, characters" on Page 88.) Strata DK Digital Telephone 5/99...

Page 103 LCD phones when they call your [PDN] or 6SNU ...or any [PhDN] owned by the telephone. 4. If you have Call Forward set, press 3DJH to display the message instead of the CF display. Strata DK Digital Telephone 5/99...

<u>Page 104</u> = the message number. Called station = message is set. 7. Press Your LCD shows the time and date. The message is displayed at station SENT 207 . LCD telephones calling station Your station receives the message. Strata DK Digital Telephone 5/99...

Page 105: Message Notifications

Msg LED flashes on the called station. up to release. CALL 204-207M = the called [DN] Called station = the [PDN] of the station that sent the message = message has been sent. SENT 204 Your station Strata DK Digital Telephone 5/99...

<u>Page 106</u> 6. Enter the message The LCD displays the message. In this OUT TO LUNCH number (station example, system message 60 was []a]; system, entered. (This assumes the message is []a] already stored in memory.) Strata DK Digital Telephone 5/99...

Page 107: Silent Messaging (Busy Station)

 $(60\sim99)$. The LCD displays the message. (This assumes the message is already stored in memory.) 3DJH 3. Press The destination station beeps four times and the message displays for 30 seconds, or until you hang up. Strata DK Digital Telephone 5/99...

Page 108: Memos

Table 15 on page 111 for speed dial code. dial codes. # * 10 SPEED DIAL 0RGH 3. Press If a name was previously stored on *10 NAME this code, it appears on the top line. SPEED DIAL Strata DK Digital Telephone 5/99...

<u>Page 109</u> 4. Press an available The number is dialed. /LQH ...or [DN] and enter a CO line access code. To check a speed dial number 1. When phone is idle, ORGH press MODE NO.? 8 Strata DK Digital Telephone 5/99...

Page 110: Timed Reminders

System Administrator for display on other stations' LCDs when called. When this feature is set, your Name/Number displays during direct, forwarded, and hunted calls. On override or OCA calls, it does not display. To enter name/number information 1. Press [DN] + USER NAME?

Strata DK Digital Telephone 5/99...

Page 111 After clear: A name is displaced by NO. 213 message and call forward settings if DATE DAY TIME they are set. This procedure does not erase Note the name/number. To restore the display, press [DN] + Strata DK Digital Telephone 5/99...

<u>Page 112</u> USER NAME? lower line of the LCD. 2. Press in the alpha Blank characters replace the information. mode to enter blanks. 6SNU 3. Press The information is erased and the [PDN] of the telephone is displayed. Strata DK Digital Telephone 5/99...

Page 113: Dadm

DSS is ringing, busy, or in the DND mode. A Line (CO) LED is green when the CO line is in use by the DADM console user. It is red if it is in use by another telephone user. Strata DK Digital Telephone 5/99...

Page 114 The button numbers shown in this figure are examples only and may not reflect the numbers on your particular station equipment. Not available on DK14 systems. First DADM Second DADM Figure 4 Example Button Assignments for the Strata DK DADMs Strata DK Digital Telephone 5/99...

Page 115: Dss Console

Notes The button numbers shown in this figure are examples only and may not reflect the numbers on your particular station equipment. Not available on DK14 systems. 2039 Figure 5 Example Button Assignments (DDSS2060 shown) Strata DK Digital Telephone 5/99...

Page 116: [Dss] Button

LED flashes green at double the on-hold rate, and the [DSS] station to be called. LED flashes green. You hear a single-ring tone. (If using the Tone signaling mode, you hear successive ring tones.) Strata DK Digital Telephone 5/99...

Page 117: Call Transfer With Camp-On

If the busy station is in the DND mode, the call will not Note transfer, but will recall your telephone immediately. If the call is not answered after a specified Recall time set in system programming, camp-on is cancelled and the transferred call rings back. Strata DK Digital Telephone 5/99...

Page 118: Call Answering (Co Line)

To override call forward with the console's associated telephone &QI[7UQ 1. Press [PDN]. 2. Dial the station Make the call as you would from any other station. This number set for call procedure assumes your station has a typical program setting. forward. Strata DK Digital Telephone 5/99...

Page 119: Night Transfer

Night Transfer You can use the DSS console to make the system ring different telephones for incoming calls during different times of the day. For further details, refer to the Strata DK System Administrator's User Guide. To enable/disable night transfer...

Page 120 Add-on Module/DSS Console Features Strata DK Digital Telephone 5/99...

Page 121: Co Line Access Codes

Page 122: Feature Access Codes

Table 13 Paging Groups Paging Group Access Code Paging Group Access Code Station Group A Station Group E Station Group B Station Group F Station Group C Station Group G Station Group D Station Group H Strata DK Digital Telephone 5/99...

Page 123: Speed Dial Access Codes

Table 15 Speed Dial Access Codes Station System Telephone System Size Speed Dial Codes Speed Dial Codes Small System [][a][] [][a][] (DK14/DK16e/DK16/DK40i/ DK40 RCTUA) Medium System [][a][] [][a][][] (RCTUBA/BB and RCTUC/D) Large System [][a][][][a][][] (RCTUE/F) Strata DK Digital Telephone 5/99...

Page 124 Add-on Module/DSS Console Speed Dial Access Codes Table 16 Speed Dial Number Linking System Speed Dial Codes that can be Linked to System other Speed Dial Codes [[]a][] DK14, DK16e, DK40, RCTUA [[]]a[][] RCTUBA/BB, RCTUC/D [[]]a[][] RCTUE/F Strata DK Digital Telephone 5/99...

Page 125: Flexible Directory Numbering

Centrex or PBX operations manual for specific details. Ringing Repeat The distinctive ring patterns available in your Centrex system are automatically repeated with your digital telephone, enabling you to answer appropriately for either outside, inside or callback calls. Strata DK Digital Telephone 5/99...

Page 126: Delayed Ringing

Add-on Module/DSS Console Delayed Ringing Delayed Ringing CO or Centrex line(s) can be programmed for a 12-second and/or 24-second ring delay at stations to permit alternate answering conditions. Answer the line when your telephone is ringing. Strata DK Digital Telephone 5/99...

Page 127 DND. Also used for CO line queuing when all lines are busy. &DOO)UZG \$00 &DOOV Call Forward-All Calls Button Press to forward all calls to another station or voice mail device. Strata DK Digital Telephone 5/99...

<u>Page 128</u> Press to forward all calls to a station or voice mail device assigned in system programming. 'DWD 5HOHDVH Data Release Button Press to release data calls. See the Strata DK PC/Data Interface User Guide. 'LUHFWHG 3LFNXS Call Pickup Button Press to initiate a ringing Directed Call Pickup of CO line, [DN], and page calls.

<u>Page 129</u> ORGHP Modem Button Press to reserve a modem from a pool. The LED of the button indicates the status of the modem pool. See the Strata DK PC/Data Interface User Guide. OVJ: DLW Additional Message Waiting Buttons Phantom Directory Numbers allow multiple Message Waiting buttons with LEDs for up to four different Directory Numbers [DNs] other than your Primary Directory Number [PDN].

<u>Page 130</u> Press to insert a 10-second pause when programming Speed Dial numbers. 6SG 'LDO 3DXVH Pause Button Press to set either a one-half or two-second pause when programming Speed Dial numbers. (The pause time is set in system programming). Strata DK Digital Telephone 5/99...

<u>Page 131</u> 7RQH 'LDO 6HOHFW Tone Button Press to change the outgoing dialing of the CO line in use from dial pulse to tone signaling. 8QORFN 'RRU Door Lock Buttons Press to unlock a door lock mechanism. Strata DK Digital Telephone 5/99...

Page 132 Add-on Module/DSS Console Delayed Ringing Strata DK Digital Telephone 5/99...

Page 133 (verified/non- fixed verified) flexible add-on module/DSS console Hold advisory messaging alert signaling all call page Mode ANI/Caller ID attendant console calling Page auto dial lost calls Redial Strata DK Digital Telephone 5/99...

<u>Page 134</u> DADM flash date/time/day adjustment flexible buttons delayed ringing flexible directory numbering digital add-on module (DADM) forced account codes (verified/non-verified) direct inward system access direct station selection buttons Strata DK Digital Telephone 5/99...

<u>Page 135</u> DISA calls LED indicators override liquid crystal display (LCD) busy lost calls do not disturb retrieve and auto dial executive Strata DK Digital Telephone 5/99...

<u>Page 136</u> (busy station) multiple message retrieval soft keys volume display volume controls how to use voluntary account codes (verified/non- making a conference call (example) verified)

prompts speakerphone speed dial Strata DK Digital Telephone 5/99...

This manual is also suitable for:

Strata dk14Strata dk16eStrata dk16Strata dk40iStrata dk40Strata dk424 ... Show all